

WOLVERHAMPTON HEALTH AND WELLBEING BOARD

INTEGRATED COMMISSIONING & PARTNERSHIP BOARD

Minutes of meeting held on Thursday 3rd December 2015
at the Civic Centre

PRESENT:	Linda Sanders Claire Skidmore Donald McIntosh Andrea Smith Steven Marshall Ros Jervis Alison Shannon Emma Bennett Tony Marvell	- CoWC Strategic Director, People (Chair) - WCCG - Healthwatch Wolverhampton - WCCG - WCCG - CoWC Service Director - CoWC, Head of Finance - CoWC Service Director - CoWC
IN ATTENDANCE:	Emma Dart	- CoWC Quality Assurance & Business Support Officer

		ACTION
1.	Apologies Helen Hibbs - WCCG Viv Griffin - WCC Service Director Tony Ivko - WCC Service Director	
2.	Minutes of previous meeting Notes of the meeting held on 12 th November 2015 were accepted as a true and accurate record of the meeting apart from the following additions; <ul style="list-style-type: none"> • An action was missing with regards to the Wolverhampton Better Care branding; this has been taken up with Comms and will be taken back to design. • Lynne Kitson was asked to set up a meeting for Kathy Roper and Donald McIntosh as an opportunity to discuss developments around the Autism Strategy. • Emma Bennett raised that Children's Services Transformation needs to be an agenda item as members have sight of it. EB will circulate the presentation. EB is open to discussions with DMcl following the consultation process. 	LK EB
3.	BCF Financial Update – Month 6 2015 / 2016 Claire Skidmore gave a summary to the group; <ul style="list-style-type: none"> • The current financial risk forecast for the pool is just over £3.5m, consisting of just over £2.5m for CCG and just over £1m for CoWC. • There are number of areas facing cost pressures and the group were signposted to the written report which gives a summary of the overspends. • There have been slight movements in the outturn as the forecast is refined with current understanding. • DMcl raised a query regarding the BCF pot and questioned CCG 	

	<p>surpluses. Helen Hibbs will be feeding back to the Health and Wellbeing Board with respect to NHS funding. CCG are facing significant cost pressures and have invested in response to this. There is a finite pot which is centrally mandated and is therefore not a surplus.</p> <ul style="list-style-type: none"> • CS and HH put in a successful bid to draw down and utilise £3.3m. • HH has spoken to the Comms team to ensure that a consistent message is given out. Cllr Bateman is due to meet with CS to manage the message and to give context. • It is felt that there will be no new money available from the spending review with respect to BCF. • Tariff amounts are announced in January 2016 and may have factored in projected spending. • DMcl commented that any deal for junior doctors would impact somewhere else in the system and would be a challenge for the BCF. • LS raised that there is a new ability to raise a 2% council tax precept and the Authority would need to make a decision around this on the next round of budgets. • DMcl has attended a presentation on events in Manchester in January 2016 and how this will impact on health and social care. LS informed the group that the mental health commission has begun and is chaired by Norman Lamb. PWC consultants will be assisting in delayed onsets of care. There may be opportunities for more shared services, for developing more work around Troubled Families and potentially for collaborative work around Youth Offending across the Combined Authority area. 	
4.	<p>BCF Planning 2016 / 17</p> <p>Andrea Smith gave a summary around BCF Planning;</p> <ul style="list-style-type: none"> • A schedule of reporting timelines has been drawn up. Tracking back certain items means that some of the deadlines are imminent if items are to be approved by cabinet (24/2/2016 with a fallback of 23/3/2016) and SEB (11/1/2016). Modelling has not been able to be undertaken because the tariffs are not announced until the end of January 2016. • The Section 75 Agreement with delegation from previous report was discussed and how to get a handle on the process with respect to what is and what is not in the budget pool and why. The decision was made to aim for cabinet on 24/2/2016 and the trajectory to get there will need to be finalised. • TM, SM and AS will map out the milestones / schedules. • CS to bring the meeting with the SROs forward to review the principles, risk share etc. (Existing date of 7/1/16 may be too late). • DMcl queried how the principles and criteria will be shaped, how collaborative working across the schemes will be achieved and the impact on service provision and the service user. • LS discussed the different perspectives with respect to the pooled budgets as a symbol of commitment to whole system change. • CS requested an extraordinary meeting of the Health and Wellbeing Board. RJ to request from the Health and Wellbeing Board that an extra date is scheduled for mid – end of March 2016. 	<p>TM, AS, SM CS</p> <p>RJ</p>

	<ul style="list-style-type: none"> • DMcl and AS have spoken regarding agreed priorities working towards implementation in 2016. This keeps both parties involved and will look to meet regularly in future to ensure that comms going out internally and to service users are clear. • AS raised that large stakeholder meetings would be able to be replicated in combination with Health, Social Care and the Voluntary Sector. AS and TM to plan the stakeholder sessions around workstreams and around localities. 	AS & TM
5.	<p>Any Other Business</p> <ul style="list-style-type: none"> • The group decided that the Integrated Commissioning and Partnership Board would continue to meet monthly. • Important items to consider are; Draft Autism Strategy, Children's Commissioning, Public Health Commissioning, Adult Social Care Commissioning, CAMHS, Primary Care Strategy, Performance Overview. • DMcl raised concerns around the Gem Centre no longer being a single point of contact for CAMHS services, concerns around joined up working around children in Wolverhampton and questioned whether the vision for the Gem Centre has shifted. Clarity is required around the narrative for signposting the service user. LS will take away and look at this. • AS and TM to outline the programme of work for next year and to build in meetings and discussions leading up to budget setting. • The Chair thanked the group for their attendance. 	LS AS & TM
10.	<p>Date of Next Meeting</p> <p>Thursday 14th January 2016, 11.30am, CCG Main Meeting Room - Wolverhampton Science Park</p>	

**ADULT DELIVERY BOARD
ACTIONS LOG**

[Appendix.1]

Summary of key Actions

Ref	Date	Action	Owner	Status	Notes
063	10.9.14	Update on the development of the refreshed Autism Strategy to be presented to future meeting of the Board.	KR	OPEN	29/1/15 – Agreed refreshed Autism Strategy be presented to next Board meeting.
066	29.01.15	A small group to be created to connect and drive system change to support initiatives around National CAMHS task forces.	VG	OPEN	
067	29.01.15	A performance dashboard will be brought to the next meeting. The board have been asked to forward their thoughts on any business critical measures they would like to see included.	All	OPEN	
068	29.01.15	Members of the Board to re-group on the 2nd March 2015 to further evaluate the governance proposals and consider feedback from commissioners involved in the delivery of the BCF programme.	SC/VG	OPEN	
069	21.05.15	Outstanding actions from the Transformation Commissioning Board to be cross checked against the BCF Programme Board to ensure all actions are captured.	LG	OPEN	
070	21.05.15	A governance structure chart which involves commissioners is required, along with mapping the governance structure across the Partnership. VG will map the LA part and pass to SM to complete the CCG section.	VG & SM	Closed	Discussed at 11 June 2015 meeting.
071	21.05.15	VG and SG to bring the proposals from their discussion of system transformation around CAMHS to the next meeting.	VG & SM	Closed	Discussed at 11 June 2015 meeting.
072	21.05.15	Paper on public health commissioning strategy to be brought to the next meeting	RJ	OPEN	Deferred.
073	11.06.15	Further work is required to be clear about the draft advertisement for the CAMHS role and where it will be	VG / SM	OPEN	

		accommodated.			
074	11.06.15	Further work is needed on the structure chart, although too much detail would make the chart too complex. Detail around the layer below the People Leadership Team and more integrated groups is required, as well as ensuring both logos appear on the chart.	VG	OPEN	
075	11.06.15	A full review of children being placed out of the city is required, to look at their social, health and education needs, to lead to a reconfiguration and formalisation of future funding arrangements.	EB	OPEN	
076	11.06.15	SF and AI will prepare a paper to seek approval around a potential opportunity to transfer financial resource, to deliver services in a new way and to accommodate individuals in pathways more innovatively.	SF & AI	OPEN	
077	11.06.15	Further information about the Discharge to Assess model to be shared with the group to aid the decision making process.	SM & AI	OPEN	
078	11.06.15	AI will talk to a colleague in Walsall about their research into delayed discharge. SM and AI to look into possible solutions.	AI & SM	OPEN	
079	11.06.15	Briefing note regarding the ILF to be circulated.	VG	OPEN	
080	03.12.15	Lynne Kitson to set up a meeting for Kathy Roper and Donald McIntosh as an opportunity to discuss developments around the Autism Strategy.	LK	OPEN	
081	03.12.15	EB will circulate the Children's Services Transformation presentation.	EB	OPEN	
082	03.12.15	Milestones / schedules of the Section 75 Agreement to be mapped out.	TM, AS, SM	OPEN	
083	03.12.15	The meeting with the SROs to review the principles, risk share etc regarding the Section 75 Agreement to be brought forward	CS	OPEN	
084	03.12.15	An extra date to be requested from the Health and Wellbeing Board for mid – end of March 2016.	RJ	OPEN	
085	03.12.15	stakeholder sessions to be planned around workstreams and around locality.	AS & TM	OPEN	
086	03.12.15	LS to look into concerns raised around the Gem Centre no longer being a single point of contact for CAMHS services, concerns around joined up working around	LS	OPEN	

		children in Wolverhampton and whether the vision for the Gem Centre has shifted. Clarity is required around the narrative for signposting the service user.			
087	03.12.15	AS and TM to outline the programme of work for next year and to build in meetings and discussions leading up to budget setting.	AS & TM	OPEN	

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